

## November 21, 2023

**Meeting Opens:** 5:41 p.m.

**Attendance:** SC, AC, DMC (remote, commute related issues), SBC (remote, childcare), CC, PD (remote, illness), JD (remote, travel), AE, KM (remote, travel), RQ, MR, SRL, AM

**Quorum:** YES

**Approval of Minutes October Meeting:** Moved (SC); Seconded (SBC). Vote: Y, A, Y, Y, Y, Y, Y, Y, Y, Y, Y, Y, Y (motion passes)

### Public Meeting Law Changes

- Justifications for Absences:
  - Medical/Illness
  - Childcare/Family care
  - Travel/commute related issues
  - Work scheduling conflicts
  - Weather
- **Motion to adopt list of justifications going forward (CC); Second (SBC). Vote: Y, Y, Y, Y, Y, Y, Y, Y, Y, Y, Y, Y, Y (motion passes)**

### Discussion of Ongoing Projects

- **Education Toolkit:**
  - A few weeks ago Ahni spoke at the annual meeting of the school administrators meeting
  - Spoke about the Commission's work and the GACDI
  - Was able to share and provide the toolkit
  - Has led to some follow up from school districts about the toolkit
  - Word is getting out there about the toolkit and the Commission and GACDI as resources
  - Working with one district, encouraging development of a team to help shift the culture
- **Training:** Will be rescheduled for the new year
- **Language Access:**
  - Conversations about options for vendors and access
  - Investigative phase to gather the lay of the issue and what the practices are and policies are and where the gaps are
  - Discussion of some mobile app options that have started to arise and become available for quick in the field use: some rely on live interpreters and others use technology to do the translation
  - A potential project for GACDI as the information is gathered to try and generate funds and opportunity to access language app services
  - Ensuring that applications comply with IT requirements
  - Could be a legal component to sharing data or data retention
  - Governor was interested in getting some feedback from agencies about if they have a policy and what those policies look like
  - Could develop some best practices to hold up as models for other state agencies
  - Finding out history from agencies with policies, like have they had modified practices over time.

- Hospitals have HIPPA compliant apps to help with translation; Aida to look into what DH uses.
- **Annual Report:** To be prepped for discussion next meeting.
- **Rethinking subcommittees:**
  - Outreach and education, what is the direction
  - Updating the Council on the outreach events and what we in our individual and professional capacities
  - Some renewed outreach and listening session opportunities
  - Give some time on the agenda for the Outreach and education committee to bring people in to speak or to listen
  - Possible indigenous spokespeople

**Other Updates**

- None

**New Business**

- None

**Public Comment**

- None

**Next Meeting** December 19, 2023; 5:30 p.m. NH Department of Safety

**Adjourn:** 6:48 p.m.