



Governor's Commission on Domestic Violence, Sexual Assault and Stalking

Governor's Commission on Domestic Violence, Sexual Assault and Stalking Meeting MINUTES - Approved

Thursday, August 25, 2022 at 10:00 a.m.
OGP Training Room 422

1. Welcome and Introductions
2. General Overview of 91-A (RTK Law)
 - Meetings are open and accessible to the public
 - Need to provide adequate notice of meetings in advance to public
 - Can provide a remote option for individuals who cannot reasonably participate in person: need to be able to hear and respond; need a reason as to why in-person cannot happen; remote participants are eligible to vote.
 - Need a quorum (majority of membership – at least 10 in-person participants)
 - Need to avoid business correspondence through e-mail or text as a public body (aside from agenda, etc.) – John Formella cautioned public records in a RTK request can include e-mails, text messages, etc.
 - Minutes are to be kept and posted within 5 days of meeting (can be DRAFT)
 - Minutes need to reflect motions, votes, etc.
 - Public can be in attendance, video, or audio-recordings are allowed
 - Minutes are the official memorialization
3. Review and Approval of June 23, 2022 Meeting Minutes
 - Review of changes made by Lyn Schollett
 - Motion: Dianne Martin to approve as amended
 - Seconded Motion: Janet Bouchard
 - Two abstentions: Andrew Livernois and Senator Carson
 - Minutes approved as amended.
4. Vice Chair and Secretary Nominations and Approval
 - Need to be approved by Gov. Sununu
 - Vice Chair nominee – Attorney General John Formella (nominated by Chair)
 - Motion: Senator Carson
 - Seconded Motion: Lyn Schollett
 - Approved
 - Secretary nominee – Representative Jodi Nelson (nominated by Chair)
 - Motion: Senator Carson
 - Seconded Motion: Dianne Martin
 - Approved

5. Executive v. Steering Committee Discussion

- Proposing forming a Steering Committee made up of the Officers in addition to other members (Lyn Schollett, Judge Kelly)
- Should be a smaller group so that they could meet in between meetings
- Charge: To set the agenda for the larger meeting; discuss governance and structure; helps to steer the work of the larger Commission.
- Concept is supported – supplementing the larger Commission with subject-matter expertise.
- Motion: Senator Carson
- Seconded Motion: Angelika Wilkerson
- Approved

6. Future Committee Planning

- Center for Court Innovation Technical Assistance
 - administer programs around the country through the VAWA Grant
 - can provide facilitated planning process (for free)
 - have experience in what we need – define and setting goals, identifying actionable steps to reach goals, self-assessment, etc.
 - tools to help facilitate strategic planning and coordinated community response
 - system analysis mapping (SAM) – who is doing what?
 - community resource mapping – what are the community-based resources?
 - Judge Kelly: have they worked with state-wide organizations (v. smaller communities); concerned with different resources each community has;
 - Mary: are working in VT; have worked in other states; discussed more about facilitation planning process, rather than mapping resources – could have Steering Committee meet with vendor.
 - Robert: can present to vendor with what each agency is doing (i.e., J-ONE); just received funding for a state-wide data collection system; will send Representative Nelson information on J-ONE to share
 - Lyn: really need state-wide review
 - Dianne: mapping is resourceful to establish goals
 - Senator Carson: we need statistics to know what is going on; need common set of standards; need to collect data; information will be helpful to legislature in efforts to pass/update laws; feedback from law enforcement is necessary to connect public to resources
 - ½ day setting
 - ACTION STEP: Steering Committee can set up a meeting with vendor
 - Representative Nelson – members can send questions to her to compile for the vendor

7. Communications Update

- Do have a landing page on Governor's website: post minutes, agendas, meeting dates; e-mail for Committee members (?)
 - Senator Carson cautions do not use personal e-mail; use work e-mail; provided source for webpage information provided to the public; use disclaimer to public that e-mail may be shared under 91-A; protect victim-rights

- Mary: create a generic e-mail, as opposed to providing everyone's work e-mail; would help with any 91-A requests
- Dee from Governor's Office suggests Representative Nelson be the contact for the public; Senator Carson suggests having a generic e-mail specifically for her role on this Commission
- ACTION STEP: to get a generic e-mail address that will be provided to public so everything is in one place for preservation under 91-A
- ACTION STEP: disclaimer to public that e-mail could be subject to 91-A
 - Janet: PD has disclaimer right under signature line on her e-mail

8. Updates from Members

- Robert Quinn
 - NIVERS: federal reporting system that comes into DOS under Colonel of State Police; required to present data to the public; sought and acquired funds to build out their system to make it more user-friendly
- Dianne Martin
 - continuing moving Task Force initiatives forward – internal, external, hybrid recommendations → hopes to tackle external and hybrid recommendations within this Commission
 - Senator Carson: would like members to have a copy of the Task Force report; catalogue
 - Mary: report is on website; catalogue is not there (would be useful for strategic planning process)
- Andrew Livernois
 - struggle with wide-variety of responses among law enforcement community (11 police departments + state police) → would like to see more uniformity with how these cases are handled
 - Senator Carson: need for standardization among PD's (John Scippa at PS&T would be helpful)
 - David Hobbs: State is looking into law enforcement accreditation program which may help with standardization
 - Steve: prosecutors, judges, etc. handle all cases differently as well
 - Mary/Angelika: very difficult to provide advice to clients as to what to expect because it varies so much based on jurisdiction
 - intersection of criminal/civil issues complicates guidance
 - Judge Kelly: ought to be some sort of standardization (outside of personality differences, etc.) in the courtroom; only one judge seeing the families at a time; need training with judges so cases are handled similarly throughout the State
 - Dianne: grant-funding for training for new judges is being worked upon
- Rep. Nelson: how is data reported from organizations that are resources for victims (NOT law enforcement)
 - Lyn: biggest gap that exists

9. Agenda Items and Action Steps for Next Meeting

- revisit meeting schedule – Thursdays are problematic during the legislative session; M/F seem to be better for legislative members
 - next meetings: Thursday, September 22, Thursday, October 27, Thursday, November 17 – will decide December/January as it gets closer

- Motion to Adjourn: Angelika Wilkerson
- Seconded: Senator Carson
- Approved

Respectfully submitted,

Kelly Friberg, Executive Assistant, Judicial Branch, Administrative Office of the Courts
Edited by: Mary Krueger, Chair, Governor's Commission on DV, SA, and Stalking.