# STATE OF NEW HAMPSHIRE <br> OFFICE OF THE GOVERNOR 

CHRISTOPHER T. SUNUNU
Governor

May 28, 2020
Glenn Normandeau
Executive Director
11 Hazen Drive
Concord, N.H. 03302
Dear Director Normandeau,
Pursuant to my authority under Executive Order 2020-04, as extended by Executive Orders 2020-05, 202008, and 2020-09 and Emergency Order \#37 I have approved your written request, in attachment, to take the following actions related to Executive Branch hiring:

1. Hiring of a Laborer (Position \# SNL 3147) with the current allocation being $62 \%$ Fish and Game Funds and $38 \%$ Federal Funds.

The Department of Administrative Services is authorized to take the actions necessary to effectuate this authorization.

Sincerely,


Christopher T. Sununu
Governor

CC Charles Arlinghaus, Commissioner, Department of Administrative Services

## POSITIION WAIVER

## NEW HAMPSHIIRE FISH AND GAME DEPARTMENT

May 14, 2020

His Excellency, Govemor Christopher T. Sununu
State House
Concord, NH 03301

Dear Governor Christopher T. Sununu:

REOUESTED ACTION
Approval is requested for a waiver of Emergency Order \# 37 in order to fill the following position within the:


| Funding | \% of Funding (ex: <br> Total Cost Based <br> on Lstimated Pay <br> Periods Left in FY |  |
| :---: | :---: | ---: |
| 0020 Fish \& Game Fund | $62 \%$ |  |
| 000 FEDERAL FUNDS | $38 \%$ | 125 |
|  |  | 77 |
|  |  |  |
|  |  |  |
|  |  |  |
| Total |  |  |

## EXPLANATION

This position is located at Warren State Fish Hatchery. The Warren Hatchery raises brook, brown and rainbow trout to provide recreational angling opportunties in New Hampshire. This position is a seasonal position that assists with trout stocking, fish culture and grounds maintenance.

Standard Questions:

1. What services or constituency group will be affected if this position is not filled?

Additional work load to co-workers. The vacancy is resulting in reduced manpower for loading stocking trucks. This process is very laborious and puts additional physical strain on the reniaining staff members and inoreases the risk of injury.
2. Are the services/duties performed by this position required by law, rule, court order or some other mandate? If yes, explain.
No.
3. Did the position become vacant because of a promotion or personnel action within the organization, or did the incumbent move to another state position? Define

No, this is a part time seasonal position.
4. Can other personnel within the department cover the duties of this position? Explain in detail

No, as stated above, primarily additional work load on others and an inbility to adequately perform facility maintenance.
5. Can the duties be completed by a part-time position? Explain in detail Yes.
6. If this position has been vacant for a period of time, explain how the work previously done by this position has been allocated to, or covered by others during this vacancy period.

This position is part time seasonal due to seasonality of liatchery workload.
7. Has this position been reclassified or established with the passage of the FY ' 20 - 21 budget or after?

No.
8. Do you anticipate filling this position with an internal candidate? Explain

No, this is a seasonal position.

## 9. If you are hiring at a step beyond 1 , please provide justification.

N/A

List of currently pending submitted waivers with the priority ranking (\#) = top ranking):

List of waivers previously granted:

Respectfully sưbmitted,


Executive Director

# STATE OF NEW HAIMPSHIRE <br> OFFICE OF THE GOVERNOR 

CHRISTOPHER T. SUNUNU
Governor

May 28, 2020
Glenn Normandeau
Executive Director
11 Hazen Drive
Concord, N.H. 03302
Dear Director Normandeau,
Pursuant to my authority under Executive Order 2020-04, as extended by Executive Orders 2020-05, 202008, and 2020-09 and Emergency Order \#37 I have approved your written request, in attachment, to take the following actions related to Executive Branch hiring:

1. Hiring of a Laborer (Position \# SNL 3146) with the current allocation being $62 \%$ Fish and Game Funds and 38\% Federal Funds.

The Department of Administrative Services is authorized to take the actions necessary to effectuate this authorization.

Sincerely,


Christopher T. Sununu
Governor

CC Charles Arlinghaus, Commissioner, Department of Administrative Services
-

## POSITION WAIVER

## NLCW HAMPSHIRE FISH AND GAME DEPARTMENT

May 14, 2020
His Excellency, Governor Chxistopher T. Sununu
Slate House
Concord, NH 03301

Dear Govemor Christopher T. Sunumu:

## REOUESTED ACTION

Approval is requested for a waiver of Emergency Order \# 37 in order to fill the following position within the:


| Funding | $\%$ of Funding (ex: $5=5 \%)$ | Total Cost Based on Estimated Pay Periods Left in FY |
| :---: | :---: | :---: |
| 0020 Fish \& Game Fund | 62\% | 125 |
| 000 FEDERAL FUNDS | 38\% | 77 |
|  | - | , |
|  |  | + |
|  |  | S. |
|  |  | , , \% $\quad$, |
|  |  | - |
| Total | 100\% | 201. |

## EXPLANATION

This position is located at Twin Mountain State Fish Hatchery. The Twin Mountain Hatchery raises brook, brown and rainbow trout to provide recreational angling opportunties in New Hampshire. This position is a seasonal position that assists with trout stocking, fish culture and grounds maintenance.

Standard Questions:

1. What services or constituency group will be affected if this position is not filled?

Additional work load to co-workers. The vacancy is resulting in reduced manpower for loading stocking trucks. This process is very laborious and puts additional physical strain on the remaining staff members and increases the risk of injury.
2. Are the services/duties performed by this position required by law, rule, court order or some other mandate? If yes, explain.

No.
3. Did the position become vacant because of a promotion or personnel action within the organization, or did the incumbent move to another state position? Define

No, this is a part time seasonal position.

## 4. Can other persomel within the departmenl cover the duties of this position? Explain in detail

No, as stated above, primarily addilional work load on others and an inbility to adequately perform facility maintenance.
5. Can the duties be completed by a part-time position? Explain in detail

Yes.
6. If this position has been vacant for a period of time, explain how the work previously done by this position has been allocated to, or covered by others during this vacancy period.

This position is part time seasonal due to seasonality of hatchery workload.
7. Has this position been reclassified or established with the passage of the FY' $20-21$ budget or after?

No.
8. Do you anticipate filling this position with an internal candidate? Explain

No, this is a seasonal position.
9. If you are hiring at a step beyond 1, please provide justification.

N/A

List of currently pending submitted waivers with the priority ranking (\#1 = top ranking):

List of waivers previously granted:

Respectfully submitled,


Executive Director

# STATE OF NEW HAMMPSHIRE OFFICE OF THE GOVERNOR 

CHRISTOPHER T. SUNUNU
Governor

May 28, 2020
Glenn Normandeau
Executive Director
11 Hazen Drive
Concord, N.H. 03302
Dear Director Normandeau,
Pursuant to my authority under Executive Order 2020-04, as extended by Executive Orders 2020-05, 202008, and 2020-09 and Emergency Order \#37 I have approved your written request, in attachment, to take the following actions related to Executive Branch hiring:

1. Hiring of a Laborer (Position \# SNL 3144) with the current allocation being 62\% Fish and Game Funds and 38\% Federal Funds.

The Department of Administrative Services is authorized to take the actions necessary to effectuate this authorization.

Sincerely,


Christopher T. Sununu
Governor

CC Charles Arlinghaus, Commissioner, Department of Administrative Services

## POSITION WAIVER

## NEW HAMPSHIRE FISH AND GAME DEPARTMENT

May 14, 2020

His Excellency, Govemor Christopher T. Sununu
State House
Concord, NH 03301

Dear Governor Christopher 'T'. Sununu:

## REOUESTED ACTION

Approval is requested for a waiver of Emergency Order \#37 in order to fill the following position within the:


| Funding | Total Cost Based |  |
| :---: | :---: | :---: |
| of Funding (ex: <br> $5=5 \%)$ | on Estimated Pay <br> Periods Left in FY |  |
| 0020 Fish \& Game Fund | $62 \%$ |  |
| 000 FEDERAL FUNDS | $38 \%$ |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
| Total |  |  |

## EXPLANATION

This position is located at Powder Mill State Fish Hatchery. The Powder Mill Hatchery raises brook, brown and rainbow trout to provide recreational angling opportunties in New Hampshire. This position is a seasonal position that assists with trout stocking, fish culture and grounds maintenance.

## Standard Questions:

1. What services or constituency group will be affected if this position is not filled?

Additional work load to co-workers. The vacancy is resulting in reduced manpower for loading stocking trucks. This process is very laborious and puts additional physical strain on the remaining staff members and increases the risk of injury.
2. Are the services/duties performed by this position required by law, rule, court order or some other mandate? If yes, explain.

No.
3. Did the position become vacant because of a promotion or personnel action within the organization, or did the incumbent move to another state position? Define

No, this is a part time seasonal position.
4. Can other personnel within the department cover the duties of this position? Explain in detail

No, as stated above, primarily additional work load on others and an inbility to adequately perform facility maintenance.
5. Can the duties be completed by a part-time position? Explain in detail

Yes.
6. If this position has been vacant for a period of time, explain how the work previously done by this position has been allocated to, or covered by others during this vacancy period.

This position is part time seasonal due to seasonality of hatchery workload.
7. Has this position been reclassified or established with the passage of the FY '20-21 budget or after?

No.

## 8. Do you anticipate filling this position with an internal candidate? Explain

No, this is a seasonal position.
9. If you are hiring at a step beyond 1 , please provide justification.

N/A

List of currently pending submitted waivers with the priority ranking (H $1=$ top ranking):

List of waivers previously granted:

Respectfully submitted,


Executive Director

## STATE OF NEW HAMPSHIRE <br> OFFICE OF THE GOVERNOR

CHRISTOPHER T. SUNUNU
Governor

May 28, 2020
Glenn Normandeau
Executive Director
11 Hazen Drive
Concord, N.H. 03302
Dear Director Normandeau,
Pursuant to my authority under Executive Order 2020-04, as extended by Executive Orders 2020-05, 202008, and 2020-09 and Emergency Order \#37 I have approved your written request, in attachment, to take the following actions related to Executive Branch hiring:

1. Hiring of a Laborer (Position \# SNL 3142) with the current allocation being $62 \%$ Fish and Game Funds and 38\% Federal Funds.

The Department of Administrative Services is authorized to take the actions necessary to effectuate this authorization.

Sincerely,
Clinkt T.Sumumur

Christopher T. Sununu
Governor

CC Charles Arlinghaus, Commissioner, Department of Administrative Services

## POSITION WAIVER

## NEW HAMPSHURIE FISH AND GAME DEPARTMENT

May 14, 2020

His Excellency, Govemor Christopher T. Sununu
State House
Concord, NH 03301

Dear Governor Christopher T. Sununu:

REOUESTED ACTION
Approval is requested for a waiver of Emergency Order \# 37 in order to fill the following position within the:


| Funding | \% of Funding (ex: <br> $5-5 \%)$ | Total Cost Based <br> on Estimated Pay <br> Periods Left in FX |
| :---: | :---: | ---: |
| 0020 Fish \& Game Fund | $62 \%$ | 125 |
| 000 FEDERAL FUNDS | $38 \%$ | 77 |
|  |  |  |
|  |  |  |
|  |  |  |
| Total |  |  |
|  |  |  |

## EXPLANATION

This position is located at New Hampton State Fish Hatchery. The New Hampton Hatchery raises brook, brown and rainbow trout to provide recreational angling opportunties in New Hampshire. This position is a seasonal position that assists with trout stocking, fish culture and grounds maintenance.

Standard Questions:

1. What services or constituency group will be affected if this position is not filled?

Additional work load to co-workers. The vacancy is resulting in reduced matupower for loading stocking trucks. This process is very laborious and puts additional physical strain on the remaining staff members and increases the risk of injury.
2. Are the services/duties performed by this position required by law, rule, court order or some other mandate? If yes, explain.

No.
3. Did the position become vacant because of a promotion or persomel action within the organization, or did the incumbent move to another state position? Define

No, this is a part time seasonal position.
4. Can other personmel within the department cover the duties of this position? Explain in detail

No, as stated above, primarily additional work load on others and an inbility to adequately perform facility maintenance.
5. Can the duties be completed by a part-time position? Explain in detail

Yes.
6. If this position has been vacant for a period of time, explain how the work previously done by this position lias been allocated to, or covered by others during this vacancy period.

This position is part time seasonal due to seasonality of hatchery workload.
7. Has this position been reclassified or established with the passage of the FY ' $20-21$ budget or after?

No.
8. Do you anticipate filling this position with an internal candidate? Explain

No, this is a seasonal position,
9. If you are hiring at a step beyond 1 , please provide justification.

N/A

List of currently pending submitted waivers with the priority ranking (\#1 = top ranking):

List of waivers previously granted:

Respectfully submitted,


Execulive Director

# STATE OF NEW HAMPSHIRE <br> OFFICE OF THE GOVERNOR 

CHRISTOPHER T. SUNUNU
Governor

May 28, 2020
Glenn Normandeau
Executive Director
11 Hazen Drive
Concord, N.H. 03302
Dear Director Normandeau,
Pursuant to my authority under Executive Order 2020-04, as extended by Executive Orders 2020-05, 202008, and 2020-09 and Emergency Order \#37 I have approved your written request, in attachment, to take the following actions related to Executive Branch hiring:

1. Hiring of a Laborer (Position \# SNL 3139) with the current allocation being $62 \%$ Fish and Game Funds and $38 \%$ Federal Funds.

The Department of Administrative Services is authorized to take the actions necessary to effectuate this authorization.

Sincerely,
Cintr: Sermumes

Christopher T. Sununu
Governor

CC Charles Arlinghaus, Commissioner, Department of Administrative Services

## POSITION WAIVER

## NEW HAMPSHIRE FISH AND GAME DEPARTMENT

May 14, 2020
His Excellency, Governor Christopher T. Sununu
State House
Concord, NH 03301

Dear Governor Christopher T. Sununu:

## REOUESTED ACTION

Approval is requested for a waiver of Emergency Order \# 37 in order to fill the following position within the:


| Funding | \% of Funding (ex: | Total Cost Based <br> on Estimated Pay <br> Periods Left in Fx |
| :---: | :---: | :---: |
| 0020 Fish \& Game Fund | $62 \%$ |  |
| 000 FEDERAL FUNDS | $38 \%$ |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
| Total |  |  |

## EXPLANATLON

This position is located at Berlin State Fish Hatchery. The Berlin Hatchery raises brook, brown and rainbow trout to provide recreational angling opportunties in New Hampshire. This position is a seasonal position that assists with trout stocking, fish culture and grounds maintenance.

Standard Questions:

1. What services or constituency group will be affected if this position is not filled?

Additional work load to co-workers. The vacancy is resulting in reduced manpower for loading stocking trucks. This process is very laborious and puts additional physical strain on the remaining staff members and increases the risk of injury.
2. Are the services/duties performed by this position required by law, rule, court order or some other mandate? If yes, explain.

No.
3. Did the position become vacant because of a promotion or personnel action within the organization, or did the incumbent move to another state position? Define

No, this is a part time seasonal position.
4. Can other personnel within the department cover the duties of this position? Explain in detail

No, as stated above, primarily additional work load on others and an inbility to adequately perform facility maintenance.
5. Can the duties be completed by a part-time position? Explain in detail Yes.
6. If this position has been vacant for a period of time, explain how the work previously done by this position has been allocated to, or covered by others during this vacancy period.

This position is part time seasonal due to seasonality of hatchery workload.
7. Has this position been reclassified or established with the passage of the FY '20-21 budget or after?

No.
8. Do you anticipate filling this position with an internal candidate? Explain

No, this is a seasonal position.
9. If you are hiring at a step beyond 1 , please provide justification.

N/A

List of currently pending submitted waivers with the priority ranking ( $\# 1=$ top ranking):

List of waivers previously granted:

Respectfully submitted,

Executive Director

# STATE OF NEW HAMMPSHIRE <br> OFFICE OF THE GOVERNOR 

CHRISTOPHER T. SUNUNU
Governor

May 28, 2020
Glenn Normandeau
Executive Director
11 Hazen Drive
Concord, N.H. 03302
Dear Director Normandeau,
Pursuant to my authority under Executive Order 2020-04, as extended by Executive Orders 2020-05, 202008, and 2020-09 and Emergency Order \#37 I have approved your written request, in attachment, to take the following actions related to Executive Branch hiring:

1. Hiring of a Laborer (Position \# SNL 3141) with the current allocation being $62 \%$ Fish and Game Funds and $38 \%$ Federal Funds.

The Department of Administrative Services is authorized to take the actions necessary to effectuate this authorization.

Sincerely,


Christopher T. Sununu
Governor

CC Charles Arlinghaus, Commissioner, Department of Administrative Services

## POSITION WAIVER

## NEW HAMPSHIRE FISH AND GAME DEPARTMENT

May 14, 2020

His Excellency, Governor Christopher 'T. Sununu
State House
Concord, NH 03301

Dear Governor Christopher T. Sununu:

## REOUESTED ACTION

Approval is requested for a waiver of Emergency Order \$37 in order to fill the following position within the:

| Agency: |  |  | me Dept |  |
| :---: | :---: | :---: | :---: | :---: |
| Reason Code: |  |  | osition |  |
| Position \#: |  |  |  |  |
| Position Title: |  |  |  |  |
| Anticipated Hire Date (MM/DD/YY): |  |  | 2020 |  |
| Labor Grade: |  |  |  |  |
| Step: |  |  |  |  |
| Date of Vacancy (MM/DD/YY): |  |  | conal |  |
| Vacancy Rate (\%) |  |  | sonals |  |
| Appropriation: | Agency | 075 | Jish |  |
|  | Department | 075 | Fish |  |
|  | Bureau | 7520 | Inla |  |
|  | Accounting Unit (XXXX) | 2132 |  |  |
|  | Class | 050 | Personal |  |
|  | Expense Account (500xXX): | 500109 |  |  |
| Total Annual Salary: | \$ |  |  | 4,864 |
| Total Annual Benefits: | \$ |  |  | 372 |
| Total Cost | \$ | \% |  | 5,236 |
| Estimated \# of Pay Periods in FY: |  |  |  | 1 |


| Funding | $\%$ of Funding (ex: | Total Cost Based <br> on Estimated Pay <br> Periods Left in FY |
| :---: | :---: | :---: |
| 0020 Fish \& Game Fund | $5=5 \%$ |  |
| 000 FEDERAL FUNDS | $62 \%$ |  |
|  | $38 \%$ |  |
|  |  |  |
|  |  |  |
|  |  |  |
| Total |  |  |

## EXPLANATION

This position is located at Milford State Fish Hatchery. The Milford Hatchery raises brook, brown and rainbow trout to provide recreational angling opportunties in New Hampshire. This position is a seasonal position that assists with trout stocking, fish culture and grounds maintenance.

Standard Questions:

1. What services or constituency group will be affected if this position is not filled?

Additional work load to co-workers. The vacancy is resulting in reduced manpower for loading stocking trucks. This process is very laborious and puts additional physical strain on the remaining staff members and increases the risk of injury.
2. Are the services/duties performed by this position required by law, rule, court order or some other mandate? If yes, explain.

No.
3. Did the position become vacant because of a promotion or personnel action within the organization, or did the incumbent move to another state position? Define

No, this is a part time seasonal position.
4. Can other personnel within the department cover the duties of this position? Explain in detail

No, as stated above, primarily additional work load on others and an inbility to adequately perform facility maintenance.
5. Can the duties be completed by a part-time position? Explain in detail

Yes.
6. If this position has been vacant for a period of time, explain how the work previously done by this position has been allocated to, or covered by others during this wacancy period.

This position is part time seasonal due to seasonality of hatchery workload.
7. Has this position been reclassified or established with the passage of the FY' $20-21$ budget or after?

No,
8. Do you anticipate filling this position with an internal candidate? Explain

No, this is a seasonal position.
9. If you are hiring at a step beyond 1 , please provide justification.

N/A

List of currently pending submitted waivers with the priority ranking (HI = top ranking):

List of waivers previously granted:

Respectfully submitted,


Executive Director

